

**Meeting ID: 895 1460 9592**

**Passcode: RGCSLBOT**

**Rio Grande Center for Spiritual Living**

**Board Meeting Agenda**

**Date:** January 21, 2024 **Time:** 4:30 – 6:30 PM MST

Clarity, Consensus and Commitment

Board Members Present: Mark Ayers, John Kirk, Sherry Noone, Yvette Trujillo, Johanna Van Gelder, Greg Gardner, Rev. Gil Olmstead.

Call to Order – Mark Ayers

Invocation – Johanna Van Gelder

Vision/Mission Statements – All

- Vision: Transforming Our World with the Power of Love in Action.
- Mission: Loving All Creation Through Spiritual Growth and Service; Always Staying True to Our Highest Self

Acknowledgment of Guests: Sue Klump, Hana Dawson, Michael McPherson

Approval of Minutes from December Board Meeting – Motion to approve: John Kirk. Board: CCC. Motion carried.

Discussion Items

1. Spiritual Director Report – Rev. Gil Olmstead

a. Partners 2024 Campaign w/ Sherry Noone.

John Kirk provided a Breeze report showing only 13 members had any pledges entered, which is far below the number of Breeze JoinIn members. This report generated much discussion about the numerous major problems with Breeze.

Action Items:

- Gil, Johanna, Marylyn and Nancy will meet to identify Breeze issues.
- Sherry will follow up on JoinIn volunteer interests.
- Mark will place Breeze on the February Board agenda.

b. Update on Unity Co-Sharing

The official contract has been signed and the first payment from Unity was received. Unity is contributing to workshop costs.

c. Charles Holt concert

The concert and workshop have been announced and published in the newsletter and on the website.

Action Items:

- Gil will talk with Rev. Deb about marketing and financial opportunities
- Gil and Johanna will discuss how income and expenses will be distributed into the workshop and concert accounts.

- A few volunteers are needed for marketing, set up, ushering etc.
- Gil will get a contract with Charles Holt and musicians when financials are finalized.

d. Tithe Account

Johanna suggested we set up a special account for our tithe to CSL. After discussion:

Action Items:

- Johanna will make a formal proposal as to our tithe.
- Mark will put the topic onto the February Board Agenda: set up of a procedure and discussion/decision as to tithing amount.

e. Class update

There are 10 students in the 7 Spiritual Laws class. Possibly a couple of new students to attend the second and subsequent weekends.

2. Board President Report – Mark Ayers

a. Personnel Committee

The Committee met, minutes were taken and distributed, and a framework has been established. The next meeting is set for February 1, 2024.

b. Space Team

The Space Team has done its work for now. They will re-form to see where we will be in 2025 at some point before the contract is up for our current space. Our current thinking is that if feasible we want to stay in our current space for a couple more years.

c. Debit Card for Minister - Mark Ayers

The current procedure has small purchases paid for by Rev. Gil out of pocket. Since the bank will not issue a debit card to a non-signer on the account, Mark will obtain a debit card in his name and give it to Rev. Gil to use. A motion was made by Yvette, seconded by Johanna, for Mark to obtain a debit card and give it to Rev. Gil. Rev. Gil will email receipts for any purchases made to Johanna. Board approved by CCC. Motion carried.

d. Quickbooks Access/Accountant Status - Mark

With the installation of Johanna as Treasurer, she will have Accountant status in Quickbooks, while John will have Overview capability. Johanna and Nancy Bowers will have update capability. e.RGCSL Safety

The remaining tasks are to clean out the back room, repair signs where needed, and a few odds and ends.

f. Board Dinner

Sunday, 1/28/2024, 4:00 PM. at Thai Spice (Wyoming & Paseo del Norte)

This will honor Doug, Hana and Tamara. Each will receive a gift, with funds drawn from donors.

3. Strategic Vision Update - Rev. Gil, Mark
  - a. Gil reported that a Visioning was undertaken about 6 weeks ago.
  - b. Calendaring - a Master Calendar has been set up for the year, with planned events (like the Annual Meeting) added. It needs some cleanup.
  - c. A Strategic Vision Committee will be established to determine where we will live, and a Board Report will be written. Mark Ayers is the tentative chair with Lou Cimalore and Chris Jacobo (Unity) as members. Yvette offered to approach Maria Dion to act as co-chair. The Committee will clarify its purpose and brainstorm goals.
  
4. Vice President's Report - Yvette
  - a. Contracts for events - An Event Application form has been created. It will be the basis for the creation of a standard contract.
  - b. Announcement Ministry Guidelines – no update.
  - c. Space Use Approval Process - Yvette will meet with the Sacred Celebrations team on Friday to communicate and coordinate efforts.
  
5. Treasurer's Report - Johanna
  - a. Johanna distributed two reports: Budget vs Actuals January - December 2023 printed directly from Quickbooks and a summary document of January - December, 2023 Budget vs Actual. John provided a Balance Sheet and P & L for 2023. Johanna is working with Nancy to identify all basic operating expenses.
  - b. 2024 Budget - Once operating expenses are identified, Johanna will prepare a budget to present to the Board.

Action Items:

  - Johanna will present 2024 Budget to the Board in February.
  - A summary of Financials will be prepared for the March Newsletter.
  - Mark will place these items on the February Board Agenda.
  
6. Tech Team/Joint RGCSL, Unity Tech Team - Mark, Hana
  - a. Sue Klump will chair a Joint Tech Team effort to upgrade, maintain and schedule Sunday service and special events for the Center. Members of the Team will consist of Sheryl Rae, John Talon, Michael Creager (Unity), Rev. Gil and Hana Dawson (until March, 2024). Purpose and scope of the team will be clarified at the first meeting.
  - b. There are two areas to address: Hardware and software for the office; and scheduling and staffing of Sunday morning technical support for video and sound. Hana will tackle the office needs, which are already in progress.

Some tasks are:

  - Evaluate setup in Sanctuary tech space; implementation for more efficiency
  - Remain cognizant of possible lease changes/move sometime in future
  - Procedure for staffing and training.
  - Scheduling for special events
  - Integrate into Master calendar
  - Utilize our grant
  - Promote virtual communities
  - Discuss Unity contribution to the effort.
  - Brainstorm purpose/goals

#### 7. Sherry 2 Minutes

By popular demand, a weekly Ta'i Chi hour will be planned and executed. Sherry will poll all those interested for an optimal time/day and report back.

#### 8. Fundraising - Michael McPherson

- a. Soup, Salad, Swag & Song - Michael thanked the team who worked on this event. We netted approximately \$4000 on the event, which Michael suggested be put into the Contingency Fund.
- b. Michael suggested quarterly fundraising events based on the season of the year. He will present a proposal for the next Board.

Action Item:

- Mark will put Fundraising on the February Agenda at the beginning of the Agenda.

9. Next Board Meeting – February 25, 2024, 4:30 - 6:00 PM Mountain Time.

Benediction – Rev. Gil